

Appendix B: 8 Event Weeks

8 Event Weeks	Event Week 1	Event Week 2	Event Week 3	Event Week 4	Event Week 5	Event Week 6	Event Week 7	Event Week 8	Week 9
<b>Events</b>	Start Initiative Huddle	Team Meeting 2 Huddle	Personal Visits Huddle	Team Meeting 3 Huddle	Prayer Vigil Huddle	Dessert Feast Huddle	Commitment Huddle	Victory Week Last Huddle	Critique Leaders, Assts. and Staff Attend
<b>Mission Coordinator</b>	Intro Team Leaders at all Services	Support All Teams Team Meeting 2	Support All Teams	Support All Teams Team Meeting 3	Support All Teams	Support All Teams	Support All Teams	Support All Teams	Lead Critique
<b>Pastoral Team</b>	Theme Message	Theme Message Optional Meeting 2	Theme Message	Theme Message Optional Meeting 3	Theme Message	Theme Message	Theme Message	Theme Message	All Leaders and Staff at Critique
<b>Promotion Team</b>	Detail Goals at all Services	Team Meeting 2	Support 5 Promotion Teams	Support Teams Team Meeting 3	Support 5 Promotion Teams	Lead Program at Dessert Feast	Detail Goals at all Services		Attend Critique
<b>Website Team</b>	Newsletter On Website	Team Meeting 2 On Website	Newsletter On Website	Team Meeting 3 On Website	Newsletter On Website	Newsletter On Website	Newsletter On Website	Newsletter On Website	Attend Critique
<b>Newsletter Team</b>	Newsletter	Newsletter Team Meeting 2	Newsletter	Newsletter Team Meeting 3	Newsletter	Newsletter	Newsletter	Newsletter	Attend Critique
<b>Printing Team</b>	Print Newsletter Each Week	Dessert RSVP Team Meeting 2	Order Monthly Gift Envelopes	Print Newsletter Team Meeting 3	Print Newsletter	Print Newsletter	Print Newsletter	Print Newsletter	Attend Critique
<b>Presentation Team</b>		Team Meeting 2 Skit #2	Plan Dessert Feast Program Skit #3	Team Meeting 3 Skit #4	Commitment Service Skit #5	Dessert Feast Program Skit #6	Program at Commitment	Plan Monthly Presentation	Attend Critique
<b>Media Team</b>		Team Meeting 2	Press Release	Team Meeting 3	Press Release		Press Release		Attend Critique
<b>Secretarial Team</b>	Enter Data at all Services	Team Meeting 2 Enter Data	Enter Data	Team Meeting 3 Enter Data	Enter Data				Attend Critique
<b>Connection Team</b>	Run Booth All Services	Team Meeting 2 Run Booth	Run Booth	Team Meeting 3 Run Booth	Run Booth	Run Booth	Run Booth	Run Booth	Attend Critique
<b>Listening Visits Team</b>	At All Services	Schedule Visits Team Meeting 2	Start Visits	End Visits Team Meeting 3	Turn in Prayer Cards for Vigil				Attend Critique
<b>Prayer Team</b>	At All Services	Recruit Hosts Team Meeting 2	Choose Hosts	Train Hosts Team Meeting 3	Lead Prayer Vigil				Attend Critique
<b>Dessert Feast Team</b>	At All Services	Begin Dessert Calls Team Meeting 2	Plan Child Care	RSVPs Team Meeting 3	Supplies Set	Dessert Feast			Attend Critique
<b>Community Events Team</b>	At All Services	Team Meeting 2	List Existing Area Events	Set 6+ Events Team Meeting 3				Recruit Leaders to Manage Events	Attend Critique
<b>Guest Welcome Team</b>	At All Services	Start Follow-Up Team Meeting 2	Guest Plan	Guest Plan Team Meeting 3	Guest Plan for Follow-Up	Guest Plan for Follow-Up	Guest Plan for Follow-Up	Guest Plan for Follow-Up	Attend Critique
<b>School Team</b>	At All Services	Start Project Team Meeting 2	Finish Plan	Team Meeting 3	Continue Plan	Continue Plan	Continue Plan	Continue Plan	Attend Critique
<b>Facilities Team</b>	Monitor applicable federal and state laws to insure the congregation is in compliance.								
<b>Planned Giving Team</b>	Two congregational seminars a year will be planned, plus opportunities for individuals to meet with a professional planner.								
<b>Partnership Team</b>	After a needs assessment, a plan is developed for each congregation to encourage and support each other.								